



Voice Your Choice
Project Application Form

Please complete this form and return to the address shown on the back page.

IMPORTANT INFORMATION

Please read carefully and tick appropriate boxes before completing the project proposal section on this form.

GROUP DETAILS

Is your group constituted? Yes No

(If yes please attach copy of constitution)

Yes No

Does your group have its own bank account?

If yes please give details of signatories)...../.....

If no is there an accredited organisation that can act as banker for the project? e.g school, community group etc

Yes No

Please give details.....

WHO CAN APPLY? Project proposals are invited from community, voluntary or statutory sector groups, as long as projects deliver genuine 'added value' and do not replace services that should be provided through mainstream budgets.

HOW MUCH MONEY CAN BE APPLIED FOR? Each project must be between £500 and £2,000. Organisations/Community Groups can submit more than one project provided all projects added together do not exceed £5,000 (a separate application per project will be required) These funds will be used for community projects that promote the well-being of Eastfield residents.

WHERE WILL YOUR PROJECT BE DELIVERED?

All projects must be delivered for the benefit of Eastfield residents.

UNDER WHICH THEME DOES YOUR PROJECT DELIVER? Your proposal to deliver improvements must correspond to one of the themes indicated below. This is to ensure that money is spent in accordance with resident's priority concerns.

SAFER COMMUNITIES		CHILDREN & YOUNG PEOPLE	
ENVIRONMENT		HEALTH	
LEARNING		HOUSING	
ECONOMY		OLDER PEOPLE	
SPORT & LEISURE			

If your proposal covers more than one theme please indicate below the theme that will benefit most.

PROJECT PROPOSAL

1.Name of Group /Organisation.....

2.Address.....

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Postcode..... Telephone.....

3. Contact person

.....Email.....

4. Our idea for improving the local neighbourhood is:

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5. How will this make a difference?

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6. How will you deliver your project? (This might include where the project will be delivered, who will benefit, how will the project be promoted)

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7. Over what time period will the project run? Please give proposed start and end dates (all the money for this round of funding needs to be spent/allocated by 31st March 2011)

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8. Estimated number of people who will benefit from this project

9. (a) Please give details of anyone you have consulted about this project.

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(b) Please list below any partner organisations you will be working with.

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(You must have agreement from partners to be included.)

10. In applying for this money you will be agreeing to accept responsibility for any relevant legal and liability aspects of the project. e.g. child protection, (CRB checks) insurance etc.

Please indicate below (a) which relevant provisions are already in place and (b) progress made towards meeting all legal and liability requirements necessary to the projects delivery.

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11. What resources would you need? e.g. how much money, staff time, equipment etc?

Please provide a budget breakdown below.

TOTAL BUDGET COSTS (We might come back to you for more detail if required)

No:	Description	Amount:
(i)		
(ii)		
(iii)		
(iv)		
(v)		
(vi)		
(vii)		
(viii)		
(viiii)		
(x)		
	TOTAL	£

12. Amount requested from Voice Your Choice £.....

13. Match Funding

If you are using match funding for this project please give details below.

Funding Provider	Amount	Date Confirmed

Please note all match funding must be confirmed

NOTES:

THE DEADLINE FOR RECEIPT OF APPLICATIONS IS noon 30th May 2010 ANY APPLICATIONS RECEIVED AFTER THIS DATE WILL NOT BE PROCESSED.

You or someone in your group **MUST** attend the Participatory Budgeting event on **Saturday 17th July 2010, at Eastfield Community Centre**, where residents at the event will decide which proposals will be funded.

Will someone from your group attend the Participatory Budgeting event? **Yes:** **No:**

YOUR APPLICATION MAY NOT QUALIFY FOR CONSIDERATION IF YOUR GROUP IS NOT REPRESENTED AT THE EVENT IN JULY.

If successful regular evaluation forms will need to be completed.

If you have any queries regarding the completion of this form, please contact Chris Parsons, Chairperson of the Participatory Budgeting Group on 01723 860751 or call into Unit 12, Link Centre, Link Walk, Eastfield, Scarborough, YO11 3LR. Or speak to Cllr Geoffrey Evans at Coasters Cafe on Thursday's 12pm to 1pm. Please return completed Application forms to Unit 12, Link Centre, Link Walk, Eastfield, Scarborough. Or email eastfieldpact@tiscali.co.uk.